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APPROVED MEETING REPORT
3GPP2 Steering Committee Meeting #21
ARIB/CCSA/TIA/TTA/TTC
October 20, 2003
Kobe, Japan

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1. Opening

17 The meeting was opened by the Chair, Dr. Hideo Okinaka (KDDI), at 9:15am.
18 The Chair thanked ARIB and TTC for the arrangements for the meeting.

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2. Attendance Registration

22 It was noted that the server contains an electronic sign-in sheet. Participants were
23 invited to use the sign-in sheet to register for this meeting, Information from the
24 sign-in sheet has been taken to compile the attendance report contained in
25 contribution [SC-20031020-002r3](#).

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3. Quorum Establishment/Call for Proxies

29 The Secretary conducted the roll call of participating Individual Member (IM)
30 companies, Organizational Partners (OPs) and Market Representation Partners
31 (MRPs). Twenty-four of the 33 quorum members were noted as present,
32 constituting a 73% quorum.

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4. Approval of the Agenda

36 The Chair invited participants to review the draft agenda for the meeting
37 contained in contribution [SC-20031020-001r4](#). No comments were noted. The
38 agenda was approved as presented.

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5. Contribution Assignment and Status

42 The Chair invited participants to review contribution [SC-20031020-000r2](#)
43 containing the list of contributions for the meeting. No comments were noted.
44
45

1 **6. Review Meeting Summary from Previous Meeting(s)**

2
3 The Chair invited participants to review the summary of the previous SC
4 meetings. It was noted that there were two reports to be reviewed, namely the
5 report of the face-to-face meeting that took place in San Diego in May 2003, and
6 the September 30 2003 SC teleconference meeting.

7
8 The report from May face-to-face meeting in San Diego contained in contribution
9 [SC-20031020-003Ar2](#) was reviewed. No comments were noted. The draft report
10 was approved as presented.

11
12 **DECISION 2003/10-01**

13 The Steering Committee approves the report of the May 2003 Steering Committee
14 meeting held in San Diego, California, as presented in contribution [SC-20031020-](#)
15 [003Ar2](#).

16
17 The report from September teleconference meeting contained in contribution [SC-](#)
18 [20031020-003Br2](#) was reviewed. No comments were noted. The draft report
19 was approved as presented.

20
21 **DECISION 2003/10-02**

22 The Steering Committee approves the report of the September 2003 Steering
23 Committee meeting held via teleconference, as presented in contribution [SC-](#)
24 [20031020-003Br2](#).

25
26 **7. Correspondence**

27
28 The Chair invited participants to review the outgoing and incoming
29 correspondence since the last SC meeting held in San Diego in May, contained in
30 contribution [SC-20031020-009](#) and related attachments A through M. There
31 were no questions for clarification.

32
33 **8. MRP Reports**

34
35 8.1 CDG

36
37 Mr. Sam Samra of the CDG presented the report of the CDG's activities
38 contained in contribution [SC-20031020-010](#). There were no questions for
39 clarification.

40
41 Dr. Jin Sung Choi (TTA) added that the third annual Global Roaming
42 Symposium, part-sponsored by the CDG, will be taking place in Miami in
43 December 2003, in conjunction with the CDMA-Americas conference.
44 Contribution [SC-20031020-019](#) provides further details.

1 The Chair encouraged member companies to attend the Global Roaming
2 Symposium in Miami in December.

3
4 8.2 IPv6 Forum

5
6 No report.

7
8 **9. Liaison Reports**

9
10 9.1 SDO Updates

- 11
12 • TTA provided an update of TTA IMT-2000 activities contained in
13 contribution [SC-20031020-016](#). There were no questions for
14 clarification.
15
16 • TIA provided an update of TIA TR45 activities contained in
17 contribution [SC-20031020-018](#).

18
19 In response to questions:

- 20
21 - On the subject of ESN re-use, the TR45 Chair noted that the
22 impending correspondence to holders of Electronic Serial
23 Numbers assigned prior to 1995 is to be written in such a
24 fashion as to assume that re-use will occur unless the company
25 receiving the correspondence explicitly notes otherwise, unlike
26 the mailing of 2001 which yielded minimal results.
27
28 - It was suggested that the TIA effort reach out to operators,
29 including those outside North America such as KDDI in Japan,
30 who might put additional resources to this effort. Noting the
31 critical and global nature of the concern regarding ESN
32 exhaust, a suggestion was made that interests outside the TR45
33 arena (China, India, for instance) be brought into the
34 discussions. It was confirmed that TR45 gladly welcomes
35 input and participation from any external organizations.
36
37 - It was suggested that the CDG might be approached to assist in
38 the ESN re-use endeavor, by coordinating details on how
39 operators are planning to migrate to MEID. The TR45 Chair
40 welcomed the suggestion and added that the Global Roaming
41 Symposium might be used as a vehicle to communicate this
42 item.
43
44 - Nortel Networks suggested that a list of concerns be drawn up.
45 These concerns would then be assigned to the most appropriate
46 organization to address, be it TR45, CDG or 3GPP2. The

1 Chair endorsed the suggestion and assigned the action item to
2 Nortel Networks accordingly.

3
4 **ACTION 2003/10-01**

5 Girish Patel (Nortel Networks) is asked to compile a list of
6 ESN exhaust-related concerns and to offer a proposal for the
7 assignment of these concerns to TR45, the CDG and 3GPP2
8 respectively.
9


- 10 • ARIB provided an update of activities contained in contribution **SC-**
11 **20031020-020**. There were no questions for clarification.
- 12
- 13 • TTC provided a verbal update of activities. It was noted that TTC is
14 restructuring and now contains sixteen working groups. The TTC
15 3GPP2 Working Group is engaged in transposing specifications from
16 3GPP2 into Japanese standards. From May to September 2003, TTC
17 has transposed two specifications into standards. It was noted that the
18 cdma2000 trademark issue discussed by the Organizational Partners
19 impeded transposition of additional documents. It was noted that 87
20 3GPP2 specifications and reports have been transposed into TTC
21 documents.

22
23 9.2 IETF

24
25 The Chair invited participants to review contribution **SC-20031020-017**
26 that contains the resignation of Tom Hiller as IETF liaison. It was noted
27 that this contribution is provided for information.
28

29 **10. TSG Reports**

30
31 10.1 TSG-A

32 
33 Mr. George Turnipseed (Sprint PCS), TSG-A Chair, provided the report of
34 TSG-A activities contained in contribution **SC200301020-004**.

35
36 In the ensuing discussion, it was clarified that TSG-A decided that all
37 verification and validation (V&V) activity would take place in an Ad-Hoc
38 group of TSG-A. The Ad Hoc would address all comments and deliver its
39 findings to the Plenary for further discussion and decision.
40

41 There were no additional questions for clarification.

42
43 10.2 TSG-C

44
45 Dr. BK Yi (LG Electronics), TSG-C Chair, provided the report of TSG-C
46 activities contained in contribution **SC200301020-005r1**.

1
2 There were no questions for clarification.

3
4 10.3 TSG-X

5
6 Mr. Hitoshi (Jin) Shibayama, TSG-X Vice-Chair, provided the report of
7 TSG-X activities contained in contribution [SC200301020-006](#). The report
8 contained a number of requests to the Steering Committee, namely:
9

10 • Cross-TSG Meeting Planning

11
12 The Chair noted that this is an issue of how each TSG shares
13 information regarding upcoming meetings within 3GPP2. A proposal
14 had been made by the Secretariat to put together an on-line meeting
15 calendar for use by the membership. It was clarified, however, that
16 TSG-X is requiring a tool to negotiate times in advance to make sure
17 participants are available for such joint meetings.
18

19 It was noted that TSG-S uses a tool where if issues are brought up
20 prior to the Wednesday morning of a TSG super-meeting, then this
21 item can be brought up at the Chairs breakfast, which takes place on
22 Wednesday morning during the TSG meetings. It was also noted that
23 plenary sessions are not required to approve correspondence so a
24 certain amount of Chair's discretion is deemed appropriate in the
25 interests of circulating the correspondence in a timely fashion.
26

27 The Chair encouraged the leadership to use the Wednesday-morning
28 leadership meeting to distribute the planned joint sessions and to
29 coordinate time slots. If the necessity for a joint session is brought up
30 after the leadership meeting takes place, then coordination should be
31 carried out by Chairs by the best available communications means, e.g.
32 via e-mail. Once the meeting is agreed then a calendar manager can be
33 used to distribute the information.
34

35 **ACTION 2003/10-02**

36 The Secretary is asked to research the possibility of an on-line
37 calendar manager to assist in the coordination of cross-TSG meetings.
38

39 • Interim Plenary Scheduling

40
41 It was noted that the 21-day advance notice period required by the
42 Working Procedures Document (WPD) is deemed too constricting for
43 the scheduling of interim plenary meetings. TSG-X requested that the
44 SC Chair bring a TSG-X proposal for reducing the lead-time
45 requirement to seven days for electronic plenary sessions to the
46 attention of the Organizational Partners.

1
2 In the ensuing discussion, it was noted that perhaps this issue pertains
3 to more efficient coordination by the TSG in scheduling interim
4 plenary sessions with the required lead-time and then possibly
5 canceling the meeting if it is not needed. It was also noted that the
6 handling of correspondence could be carried out with a certain amount
7 of Chair's discretion without the need for plenary approval. The Chair
8 took an action to bring this item to the attention of the Organizational
9 Partners.

10
11 **ACTION 2003/10-03**

12 The SC Chair is to bring to the attention of the Organizational Partners
13 the issue of scheduling meetings as noted in Article 31 of the Working
14 Procedures Document to request guidance on whether the WPD should
15 be modified.

16
17 • New IETF Liaison

18
19 The Steering Committee was invited to approve the appointment of
20 Mr. AC Mahendran (Qualcomm) as the IETF liaison replacing Mr.
21 Tom Hiller of Lucent, following Mr. Hiller's resignation. There were
22 no questions or comments.

23
24 **DECISION 2003/10-03**

25 The Steering Committee endorses the appointment of Mr. A.C.
26 Mahendran as the IETF liaison replacing Mr. Tom Hiller of Lucent
27 Technologies.

28
29 • ITU-T SG16 Relationship

30 The Chair acknowledged that 3GPP2's relationship with the ITU is
31 channeled through the Organizational Partners. Consequently he
32 agreed that this item should be brought to the OP's attention. There
33 was no objection.

34
35 **ACTION 2003/10-04**

36 The SC Chair is to bring to the attention of the Organizational Partners
37 the issue of the 3GPP2 relationship to ITU-T SG16.

38
39 • Transfer to MMS Work to OMA

40
41 Deferred to agenda item 13.1

42
43 • 3GPP/3GPP2/OMA MMS Workshop

44
45 The Chair noted that the invitation for the 3GPP/3GPP2/OMA
46 workshop is noted in newly distributed contribution **SC-20031020-**

1 **021.** The Steering Committee noted the information contained in
2 section 3.6 of the TSG-X report. It was acknowledged that this
3 information is provided to the Steering Committee as FYI. However,
4 the TSG-X representative was invited to note that the proposed
5 correspondence in contribution **SC-20031020-006D** to the OMA
6 concerning the designation of a contact point for 3GPP2 to the
7 workshop is to be forwarded to the OMA liaison for forwarding to the
8 OMA.
9

10 There were no further discussion items.

11 10.4 TSG-S

12 Mr. Richard Robinson (Sprint PCS), TSG-S Chair, provided the report of
13 TSG-S activities contained in contribution **SC-200301020-007r1**. In the
14 ensuing discussion, it was noted that there might be some question as to
15 the correct representation of the ITU-R WP8F representatives noted on
16 page three of the report. The TSG-S Chair noted that this information
17 would be clarified.
18

19 The TSG-S Secretary amended the TSG-S report and provided **SC-**
20 **200301020-007r2**.
21

22 It was also noted that the report makes reference to Dan Bart being sought
23 as legal counsel for the 3GPP2-OMA workshop in December 2003. A
24 question was raised as to the capacity in which Dan Bart would be
25 attending the meeting, whether as TIA or 3GPP2.
26

27 The OP Finance Chair did note that he had been made aware of the request
28 for Dan Bart's attendance and had approved funding. Noting the concern,
29 the Finance Chair offered to bring this item to the attention of the
30 Organizational Partners.
31

32 The following items were asked of the Steering Committee:
33

- 34 • *Finalize definition and implementation of 3GPP2/OMA liaison*
35 *relationship including authorization to respond to all OMA Liaison*
36 *Statements currently on hold.*
37

38 Deferred to agenda 13.1
39

- 40 • *Provide TSG-S with direction on future actions related to 3GPP2*
41 *relationships with OMA.*
42

43 Deferred to agenda 13.1
44
45
46

- 1 • *Provide TSG-S with direction on what entity will serve as the (MEID)*
2 *Global Hexadecimal Administrator (GHA) and to empower that entity*
3 *to begin this effort immediately.*
4

5 It was noted that TIA acts as the ESN Administrator and the UIM ID
6 Administrator. Consequently, it was recommended that it would be
7 appropriate to ask TIA to serve as the GHA in a similar manner. The
8 TIA representative reinforced the recommendation but noted that
9 while it is certainly a role of 3GPP2 to put together the MEID
10 Guidelines, it is not within the scope of 3GPP2 to carry out the
11 administration function. Further, it was confirmed that this GHA
12 administrator would work with a network of regional administrators to
13 assure world-wide coordination of the resource. There was no
14 objection to Steering Committee endorsement of the recommendation
15 to appoint TIA as Global Hexadecimal Administrator.
16

17 **DECISION 2003/10-04**

18 The Steering Committee recommends that TIA take on the function of
19 MEID Global Hexadecimal Administrator (GHA).
20

21 **11. 3GPP2 Program Management**
22

23 Ms. Eileen McGrath-Hadwen (NEC), Chair of the Project Management Team
24 (PMT), provided the report of PMT activities contained in contribution **SC-**
25 **20031020-008**. It was noted that the report contains the 3GPP2 work plan
26 contained in contribution **SC-20031020-008B**.
27

28 Action was requested of the Steering Committee on a number of items.
29

30 [*Secretary's Note: Items for SC consideration pertaining to sub-agenda items are*
31 *captured under the appropriate sub-agenda item*].
32

- 33 • *SC requested to find appropriate placement of 3GPP2 policy re: nature of*
34 *referenced documents within existing 3GPP2 set of policy documents (e.g.,*
35 *WPD). As background to this request, the PMT discussed a related remanded*
36 *action from the TSG-S Plenary in September 2003, noting that referenced*
37 *documents should be:*
38 – *Stable documents, not projects*
39 – *Publicly available*
40 – *By publishing organizations that support IPR with 3GPP2 and OPs*
41

42 The Chair noted the concern, and volunteered to take an action to bring this
43 item to the Organizational Partners for treatment by the Working Procedures
44 Document.
45
46

1 **ACTION 2003/10-05**

2 The SC Chair is to bring to the attention of the Organizational Partners the
3 subject of referencing documents in 3GPP2 specifications and reports.

- 4
- 5 • *Endorse the work plan of record, as per the monthly updates from the TSG*
6 *work schedules.*

7

8 The Chair invited participants to submit comments. None were noted. There
9 was no objection to approving the work plan.

10

11 **DECISION 2003/10-05**

12 The Steering Committee endorses the work plan provided in contribution **SC-**
13 **20031020-008B.**

14

15 11.1 3GPP2 Publications Process Guidelines

16 *SC ACTION 2003/05-02, 03, 04*

17

18 The PMT presented the Publications Process Guidelines draft document
19 (S.P0097) contained in contribution **SC-20031020-008A**. It was noted that
20 this document is currently in V&V and a teleconference is scheduled to
21 take place on November 13 2003 to discuss this item further. A number of
22 items were brought to the Steering Committee's attention for direction, as
23 follows:

- 24
- 25 • *Direction from the SC on (2003-10-14) Editor's Note in S.P0097-0*
26 *v0.1.4, re: parties who submit comments during V&V (Attachment*
27 *A).*

28

29 It was noted that the editor's note pertains to the question
30 regarding the parties submitting comments during the V&V
31 activity, given that the table and process flow chart received from
32 the OP gave information subject to ambiguous interpretation.

33

34 The Chair noted that this item had been brought to the attention of
35 the Heads of Delegation and invited the TIA Head of Delegation to
36 provide clarification. The TIA Head of Delegation noted that the
37 Working Procedures Document does not preclude the participation
38 of OPs in TSG activities and so it should be concluded that
39 comments might be submitted by the OPs. However, when it
40 comes to addressing the comments within the TSG, this would be
41 the purview of the Project's Individual Members.

42

43 The Steering Committee was invited to consider the OP input.
44 There was no objection to endorsing the outcome of the OP
45 discussions.

1 **DECISION 2003/10-06**

2 The Steering Committee endorses the guidance of the
3 Organizational Partners, noting that Organizational Partners (OPs)
4 are not precluded from submitting comments as part of the new
5 V&V process.
6

- 7 • *SC requested to provide guidance on implementation of*
8 *publication process guidelines, noting any exceptions to specific*
9 *projects underway.*

10
11 The Chair noted that the revised publications process should be
12 implemented as soon as it is approved. However, noting some
13 urgency in the submission of documents to ITU-R WP8F, HRPD
14 Rev-A and IS-2000 Rel-D are exempt from implementation of the
15 new publications process. The Chair requested that the SC
16 consider the recommendation.
17

18 In the ensuing discussion, Qualcomm noted that the process allows
19 V&V on technical reports intended for publication and asked if
20 V&V is now a required step on all Stage-1 and Stage-2 documents.
21 The PMT Chair noted that V&V can be applied to all 3GPP2
22 documents but it is up to the TSG Chair to determine the time
23 frame for the V&V. Consequently, if it is not anticipated that a
24 particular Organizational Partner will be doing anything more than
25 noting the document without transposing it, the Chair can decide
26 on a shorter V&V review process. The PMT Chair noted that
27 efforts are underway in the PMT to address this known issue.
28 Given that the question pertains to Stage-1 documents, it is
29 foreseen that a consistent process be put into place across all
30 3GPP2 deliverables, but that any additional considerations for
31 Stage-1 documents will be addressed in S.R0070, which discusses
32 work item and stage-1 document guidelines.
33

34 The Chair expressed concern regarding the level of discussion
35 given that the project has been open for comments and input from
36 the OPs for several months. He further recommended that all
37 3GPP2 documents should undergo a V&V process.
38

39 11.2 3GPP2 System Release Process Guidelines

40 *SC Action 2002/08-05*

41 *SC Action 2003/05-05, 06, 07*
42

43 It was noted that input had been requested of the Organizational Partners
44 and has been received. No action is requested of the Steering Committee
45 at the present time as this item is still under development.
46

1 11.3 3GPP2 System Release Guide
2 *SC Action 2003/05-08, 09, 10*

3
4 The SC SRG Ad Hoc Chair, Mr. Dennis Gentzler (ALLTEL), provided a
5 report of the Ad Hoc's activities contained in contribution **SC-20031020-**
6 **011**. It was noted that the System Release Guide contained in contribution
7 **SC-20031020-011A** is being presented for approval by the Steering
8 Committee.

9
10 The report included a number of items for SC decision:

- 11
12
 - *Adopt the output of the SRG Ad Hoc and process in the normal*
13 *fashion.*

14
15 The Steering Committee considered the System Release Guide
16 presented in contribution SC-20031020-011A. There were no
17 questions for clarification and no objection to SC approval, noting
18 that the document will need to undergo 15-day SC review.

19
20 **DECISION 2003/10-07**

21 The Steering Committee approves the content of the System
22 Release Guide presented in contribution **SC-20031020-011A**.

- 23
24
 - *Disband the Steering Committee SRG Ad Hoc*

25
26 It was noted that since the SRG Ad Hoc had concluded its
27 activities, it would be appropriate for it to be disbanded at the
28 present time. The Chair duly disbanded the SRG Ad Hoc.

29
30 11.4 3GPP2 Document Numbering Guidelines
31 *SC Action 2003/05-13*

32
33 It was noted that this document is still under development.

34
35 11.5 Approval of SC-level Documents
36 *(Background: SC Decision 2003/05-11)*
37 *SC Action 2003/05-11*

38
39 The PMT report requested direction from the Steering Committee as
40 follows:

- 41
42
 - *SC requested to prepare placement of the Publication Process*
43 *Guidelines in the SC set of organizational guideline documents.*
44 *Set of documents requested for SC organizational documents,*
45 *include:*
 - *Publication Process Guidelines (S.P0097)*

- *Publication Numbering Guidelines*
- *Work Item, Stage 1 and System Requirements Process Guidelines (S.R0070)*
- *Release Planning Guidelines*

The SC Chair noted that this item had been brought up to the attention of the Organizational Partners at the previous day's HoD meeting. He further noted that it is expected that the OPs will have concluded discussions on this item by the end of November 2003. The SC Chair took an action to urge the Organizational Partners to complete discussions on this item in November in preparation for the PMT training session for Publication Process Guidelines in December 2003.

ACTION 2003/10-06

The SC Chair is to urge the Organizational Partners to complete discussions concerning the mechanism for approving SC-level documents.

12. 3GPP2 Publications Management

12.1 Introduction of 3GPP2 Coordinator and activities

The Secretary introduced Mr. Andrew Dryden of the 3GPP2 Secretariat. It was noted that Mr. Dryden is occupying the Publications Coordinator position vacated by Megan Snyder. Mr. Dryden is working with TSG Chairs and editors on publishing 3GPP2 output documents.

12.2 cdma2000 trademark usage in 3GPP2 documents – update

The Secretary introduced contribution **SC-20031020-015** providing OP direction on the use of the cdma2000 trademark in 3GPP2 documentation. This contribution was noted by the membership.

13 Old Business

13.1 Open Mobile Alliance
SC Action 2003/05-11

The Chair introduced the contributions presented for SC discussion as follows:

- **SC-20030930-003 (A and B)** – Report from the OMA Ad Hoc (carried over from the September 30 2003 teleconference meeting).

1 The Chair reminded participants that at the September 30 2003
2 meeting, the first two bullet items in the requested actions from the
3 Steering Committee as noted in contribution **SC-20030930-003B**
4 (slide 14), had been approved. Discussion consequently resumed
5 on the third bullet item, noted below.
6

7 ***“Approve an official liaison relationship between 3GPP2 and***
8 ***OMA as indicated below:***

- 9 – ***Includes SC authorization to initiate all actions under***
10 ***items 1 and 2 in Risk Mitigation Plan on slide 7.***
- 11 – ***Includes SC authorization for 3GPP2 TSGs to handle***
12 ***inquiries received from OMA and to initiate***
13 ***communications to OMA groups as detailed in the first***
14 ***two (2) bullets of the Basic Preliminary Assumptions on***
15 ***slide 6.***
- 16 – ***The OMA Liaisons received to date (as indicated in slide***
17 ***11 with the exception of the technical cooperation***
18 ***proposal) will be the first items of work.***

19
20 ***The SC Delegate will negotiate the Liaison relationship under***
21 ***control of the SC.”***
22

23 Participants were reminded that agreement had been reached to
24 strike the last item noted in slide 14, so what is under consideration
25 by the Steering Committee is everything in item 3 with the
26 exception of the last sentence which reads: *“The SC Delegate will*
27 *negotiate the Liaison relationship under control of the SC.”* The
28 remaining items were taken in turn:
29

30 ***Includes SC authorization to initiate all actions under items 1***
31 ***and 2 in Risk Mitigation Plan on slide 7.***

32
33 It was clarified that slide 7 of the contribution notes potential
34 3GPP2 objectives of being in a relationship with the OMA. It was
35 further noted that the OMA is not expected to support the findings
36 in the document. It was noted, however, that the relationship
37 between the two organizations is always subject to reconsideration
38 by 3GPP2 on an on-going basis to assure that 3GPP2 goals are
39 being met. The Chair invited participants to review each bullet
40 point on slide #7 of the contribution in turn:
41

- 42 – ***“3GPP2 OMA Liaison: 3GPP2 establishes an official liaison***
43 ***with OMA to actively communicates issues.”***

44
45 The Chair noted it had not been decided whether the “official
46 liaison” should be a single person or a collective entity. It was

1 further noted that a liaison was established at the September 30
2 2003 meeting for coordinating inbound and outbound
3 communication.

4
5 The Chair recommended that the first item be edited to read:
6 “3GPP2 establishes an official liaison relationship with OMA
7 to actively communicates issues” and asked if there was any
8 objection to approving this item, including the three sub-bullet
9 items to follow.

10
11 No objection was noted.

- 12
13 – *“OMA/3GPP2 REVIEW OF WORKPLANS: SC Delegate*
14 *AdHoc monitors OMA schedule and raises issues*
15 *accordingly.”*

16
17 It was noted that the form of the “SC Delegate Ad Hoc” has
18 not yet been decided. This item is a placeholder and simply
19 denotes the function to be accomplished, not the entity to
20 accomplish it.

21
22 It was further noted that the second sentence under the first
23 bullet (2a) “a SC Delegate Ad Hoc will coordinate technical
24 liaisons between OMA and the 3GPP2 TSGs” was not in
25 keeping with the SC decision for the OMA liaison to simply
26 route incoming and outgoing correspondence. Consequently, it
27 was recommended that the sentence be removed.

28
29 There was no objection to the recommendation.

30
31 The Chair asked if there was any objection to approving item
32 two, including three sub-bullet items to follow, as amended.

33
34 No objection was noted.

35
36 The Chair noted that this effectively denotes Steering Committee
37 approval of the first bullet point on slide 14, pending the decision
38 on the actual form of a SC Delegate Ad Hoc.

39
40 ***Includes SC authorization for 3GPP2 TSGs to handle***
41 ***inquiries received from OMA and to initiate communications***
42 ***to OMA groups as detailed in the first two (2) bullets of the***
43 ***Basic Preliminary Assumptions on slide 6.***

44
45 The Chair invited participants to review the relevant bullet items
46 on slide 6.

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- *“OMA LIAISON INQUIRIES: 3GPP2 TSGs should be allowed to respond to technical inquiries from OMA in an expedited and unencumbered manner as coordinated by the SC or its delegate (e.g., SC OMA AdHoc or TSG-S OMA AdHoc).”*

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9

A recommendation was made to amend the text to allow communication to the OMA by the SC Delegate Ad Hoc (as yet undecided work plan watchdog entity) as follows:

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“OMA LIAISON INQUIRIES: 3GPP2 TSGs and the SC Delegate Ad Hoc(work plan watchdog) should be allowed to respond to technical inquiries from OMA in an expedited and unencumbered manner as coordinated by the SC or its delegate (e.g., SC OMA AdHoc or TSG-S OMA AdHoc).”

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21
- *“3GPP2 TSG LIAISONS: 3GPP2 TSGs should be allowed to initiate technical liaisons to convey information to OMA or request information from OMA as coordinated by the SC or its delegate (e.g., SC OMA AdHoc or TSG-S OMA AdHoc).”*

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A recommendation was made to amend the text to allow communication to the OMA by the SC Delegate Ad Hoc (as yet undecided workplan watchdog entity) as follows:

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30
31
- *“3GPP2 TSG LIAISONS: 3GPP2 TSGs and the SC Delegate Ad Hoc (work plan watchdog) should be allowed to initiate technical liaisons to convey information to OMA or request information from OMA as coordinated by the OMA liaison who simply routes incoming and outgoing correspondence.”*

32
33
34
35

Noting a conclusion to the discussions, the Chair asked if there was any objection to approving the second bullet on slide 14 as noted above.

36
37

No objection was noted.

38
39
40
41

The OMA Liaisons received to date (as indicated in slide 11 with the exception of the technical cooperation proposal) will be the first items of work.

42
43
44

The liaison statements on slide #11 of the contribution were reviewed as follows:

- 45
46
47
- *LS to 3GPP and 3GPP2 from OMA Technical Plenary proposing cooperation on technical development*
Status: Pending (excepted from consideration)

- 1
2 – *Draft of OMA Cooperation Framework*
3 Status: Pending (excepted from consideration)
4
- 5 – *LS to TSG-C with a copy to TSG-S from OMA MAG requesting*
6 *input on the OMA DRM (Digital Rights Management) Content*
7 *Format*
8 Status: Pending
9
- 10 – *LS to 3GPP and 3GPP2 from OMA Requirements group*
11 *requesting input on the OMA Privacy Requirements.*
12 Status: Pending from TSG-S
13
- 14 – *LS to 3GPP and 3GPP2 from OMA Requirements group*
15 *requesting input on the OMA Push to Talk over Cellular (POC)*
16 *Requirements*
17 Status: 3GPP2 has responded
18
- 19 – *LS to 3GPP and 3GPP2 from OMA Requirements group*
20 *regarding Device Management as FYI*
21 Status: No action required.
22
- 23 – *Request to participate in OMA M-commerce survey from OMA*
24 *M-commerce WG*
25 Status: Pending
26

27 The Chair asked if there was any objection to adopting this sub-
28 bullet point on slide #14 of the contribution. It was further noted
29 that this approval would be with the understanding that the first
30 two liaison items are not the purview of the 3GPP2 TSGs but more
31 of a management matter for the Steering Committee and
32 Organizational Partners.
33

34 There was no objection.
35

36 Noting the completion of discussions on slide 14, the Chair turned
37 the Steering Committee's attention to determining what form the
38 SC Delegate Ad Hoc (work plan watchdog) should take.

39 Discussion yielded the following comments:
40

- 41 – A recommendation was made that this be a function of the
42 Project Management Team. It was further mentioned that
43 this group could take the form of a subset of the 3GPP2
44 membership with OMA interests, similar to the members
45 who participated in the OMA Ad Hoc.
46

- 1 – A recommendation was made that this function not be a
2 part of the Project Management Team but rather an Ad Hoc
3 under the Steering Committee.
4

5 The Chair opened the floor for comments and questions. A
6 concern was raised that no current PMT members participate in the
7 OMA, and vice-versa, so this item would have to be carefully
8 handled to solicit participation from 3GPP2 members participating
9 in the OMA.
10

11 The Chair asked if there was any objection to delegating the role of
12 SC Delegate Ad Hoc (work plan watchdog) to the Project
13 Management Team. None were noted.
14

15 **DECISION 2003/10-08**

16 The Steering Committee delegates to the Project Management
17 Team (PMT) the function of OMA “work plan watchdog” noting
18 that every effort will be made to coordinate the OMA-related
19 meetings to maximize cross-TSG coordination.
20

21 It was noted that a concise summary noting the decisions made,
22 both in terms of the characteristics of the OMA liaison, and the
23 conclusions reached with regard to the transfer of work, would
24 need to be formulated and agreed upon by the Steering Committee.
25

26 This document would be compiled into correspondence to go out
27 over the SC Chair’s signature. Clif Barber (KDDI) volunteered to
28 put this document together.
29

30 **ACTION 2003/10-07**

31 The Chair tasked Clif Barber (KDDI) to draft text summarizing SC
32 OMA-related conclusions with regards to the OMA liaison and
33 transfer of work, and to present the document to the SC reflector
34 for review and approval.
35

36 In discussing the shared work / transfer of work considerations on
37 slide #15 of the contribution, it was noted that a request by TSG-X
38 to transfer MMS work is currently on the table. Also, it was noted
39 that 3GPP2 has requested that the OMA transmit its PoC
40 requirements for 3GPP2 evaluation. It was noted that these
41 requirements have been received and have been distributed to the
42 TSGs.
43

44 The Chair noted the two potential shared work / transfer items and
45 recommended that the transfer of work into the OMA be assessed
46 on an item-by-item basis via the liaison relationship established by

1 3GPP2. The Chair directed participants' attention to slide #16 of
2 contribution **SC-20030930-003B** covering the SC approval process
3 for shared work. The Chair asked if there were any comments on
4 the process proposed in slide #16 of the contribution.

5
6 A concern was raised that the term "transfer" contained on slide
7 #16 might be confusing. The Chair noted that it is not 3GPP2
8 specifications that are being transferred, but rather the
9 responsibility for the development of specifications.

10
11 A question was raised on how and when 3GPP2 decides that a
12 particular item is to be transferred. The Chair noted that presently,
13 there are two potential affected work items, namely MMS and
14 PoC. However, noting that the 3GPP2 / OMA workshop taking
15 place in December may yield organizational concerns, the Chair
16 recommended assessing these items on a case by case basis as
17 noted in the first bullet.

18
19 The Chair asked if there was any objection to approving all but the
20 third bullet on slide #16 of the contribution, noting that the
21 recommendation in the third bullet has been overcome by events.
22 The remaining bullet reads:

23
24 *"Work items being considered for shared works and/or transfer of*
25 *work must be approved on case-by-case basis. It is recommended*
26 *that the 15-day SC approval be adopted."*

27
28 *"- The recommendation for a work items to be considered by the*
29 *SC for shared works and/or transfer of work must include the*
30 *following for SC consideration:*

- 31 *- Detailed definition of the scope of work sharing/transfer*
32 *- Definition of expected outputs by OMA with a requested delivery*
33 *schedule for each*
34 *- List of 3GPP2 documents that are recommended for OMA*
35 *review in support of this effort*
36 *- Recommendation for approval from the 3GPP2 TSG(s) that*
37 *would be responsible for the work item"*

38
39 No objection was noted to approving the bullet items above.

40
41 The Chair asked if there was any objection to approving the last
42 bullet on slide 16, which reads:

43
44 *"The shared/transfer work effort in OMA must be monitored and*
45 *the status periodically reported to the SC and approving TSGs by*
46 *the SC Delegate AdHoc."*

1
2 There was no objection to approving the amended slide
3 acknowledging the replacement of the term “SC Delegate Ad Hoc”
4 with “Project Management Team”.

5
6 The Chair outlined the remaining issues are covered on items 3 and
7 4 of slide 7, namely:

8
9 *3GPP2/OMA JOINT OR TRANSFER WORK STRATEGY: 3GPP2*
10 *retains the following options:*

11
12 *a - Any joint work between 3GPP2 and OMA or transfer of work*
13 *from 3GPP2 to OMA must be approved by the 3GPP2 SC.*

14 *b - 3GPP2 may define its own requirements and submit them for*
15 *incorporation into OMA requirements. Alternatively, the SC*
16 *Delegate Ad Hoc may facilitate the participation of 3GPP2 in the*
17 *OMA requirements development process.*

18 *c - SC Delegate Ad Hoc may facilitate 3GPP2 periodic reviews of*
19 *OMA development projects to identify potential shortcomings or*
20 *recommend modifications.*

21 *d - 3GPP2 always retains the right to initiate any work item from*
22 *scratch or at any interim development point, regardless of the*
23 *potential overlap.*

24
25 *JOINT PARTICIPATION IN OMA WORK: 3GPP2 companies*
26 *actively participate in OMA. However, these companies are not*
27 *authorized to directly speak for 3GPP2.*

28
29 Through discussion, the slide was amended as follows:

30
31 *3GPP2/OMA SHARED OR TRANSFER WORK STRATEGY:*
32 *3GPP2 retains the following options:*

33
34 *a - Any shared work between 3GPP2 and OMA or transfer of work*
35 *from 3GPP2 to OMA must be approved by the 3GPP2 SC.*

36 *b - 3GPP2 may define its own requirements and submit them for*
37 *incorporation into OMA requirements. Alternatively, the SC may*
38 *facilitate the participation of 3GPP2 in the OMA requirements*
39 *development process.*

40 *c - The TSG-S Project Management Team (PMT) may facilitate*
41 *3GPP2 periodic reviews of OMA development projects to identify*
42 *potential shortcomings or recommend modifications.*

43 *d - 3GPP2 always retains the right to initiate any work item from*
44 *scratch or at any interim development point, regardless of the*
45 *potential overlap.*
46

1 The Chair asked if there was any objection to approving the items
2 noted in item 3 of slide #7 as modified. There was no objection.

3
4 *JOINT PARTICIPATION IN OMA WORK: 3GPP2 companies*
5 *actively participate in OMA. However, these companies are not*
6 *authorized to directly speak for 3GPP2.*
7

8 The Chair asked if there was any objection to approving item 4 of
9 slide #7 as it stands. There was no objection.

10
11 • **SC-20031020-006C** (TSG-X – Update on MMS Transfer)

12
13 It was concluded that the discussion on the transfer of MMS as
14 contained in contribution **SC-20031020-006C** be deferred until the
15 next 3GPP2 Steering Committee in February 2004. There was no
16 objection to the proposal.

17
18 A concern was raised on the content of **SC-20031020-006E** (MMS
19 Workshop Input) and **SC-20031020-006F** (MMS Workshop
20 Input).

21
22 A proposal was made that the SC reinforce that workshop input
23 provided by 3GPP2 TSGs is not subject to SC approval, by simply
24 noting the input and not taking action to review the proposed
25 contributions by TSG-X into the 3GPP2-OMA workshop.

26
27 While there was general acknowledgment that workshop input
28 belongs to the source TSG, it was suggested that TSG-X might be
29 directed to ensure that 3GPP2 input represented in the contribution
30 is clearly defined to be a suggestion from the Delegation and not
31 an official statement from 3GPP2.

32
33 The Chair recommended that a qualifying statement be placed at
34 the opening of the input documents to the workshop noting the
35 content is an ongoing working consideration by TSG-X, and does
36 not represent a formal official position by 3GPP2.

37
38 The TIA HoD supported the Chair's recommendation being
39 applied at the opening of contribution **SC-20031020-006F**, given
40 the recommendations contained therein.

41
42 It was noted that the language of the qualifying statement would be
43 drafted by the Secretary and circulated to the Steering Committee
44 reflector for approval before being forwarded to TSG-X. This
45 course of action was endorsed by the Steering Committee.
46

ACTION 2003/10-08

Secretary is directed to draft text for inclusion as a statement in the foreword of contribution **SC-20031020-006F** noting that the content is an ongoing working consideration by TSG-X, and does not represent a formal official position by 3GPP2. The text is to be circulated to the Steering Committee for review and approval before being remanded to TSG-X for inclusion in the workshop material (contribution **SC-20031020-006F**).

13.2 ITU-T Informal Forum Summit

The Chair presented contribution **SC-20031020-012**, which contains the output of the ITU-T Informal Forum Summit that took place in San Francisco, California in July 2003. The contribution was presented for information.

14 New Business

14.1 3GPP2 2005 Meeting Calendar

The Chair invited the Secretary to introduce the 2005 3GPP2 meeting calendar contained in contribution **SC-20031020-013** for information. It was recommended that any suggestions for amending the calendar be taken off-line but that it was expected that the calendar be finalized in the next few weeks.

A question was raised as to the possibility of holding a 3GPP2 meeting in India. This was supported by TIA. The Secretariat noted the interest.

14.2 Improvements to Current 3GPP2 Practices

The Chair noted the contribution from Lucent Technologies and Nortel Networks contained in contribution **SC-20031020-014r2**, noting its status as “FYI”. Participants were requested to note the contribution. The SC Chair also opted to remand the contribution to all TSGs to consider the input contained in the contribution, noting that the contribution is noted as FYI.

ACTION 2003/10-09

Contribution **SC-20031020-014r2** is remanded to all TSGs and to SC participants for consideration, noting that the contribution was submitted as FYI.

14.3 Cdma Global Roaming Symposium - 2003

1 TTA presented for information contribution [SC-20031020-019](#) noting the
2 third Cdma Global Roaming Symposium taking place in conjunction with
3 the CDMA Americas Congress in Miami, Florida in December 2003.
4

5 The Steering Committee was asked to note the contribution.
6

7 *[Secretary's Note: A new agenda item concerning the 2004 meeting*
8 *calendar was brought to the attention of the Steering Committee].*
9

10 14.4 2004 Meeting Calendar

11 KDDI sought clarification regarding the arrangements for holding
12 meetings in Europe in 2004, noting that the original intent was to hold
13 both the TSG and the SC/OP meetings in Europe. It was noted that the SC
14 Chair had given direction that since this meeting would otherwise be
15 taking place in North America, the TIA Delegation was invited to work
16 out the arrangements for this meeting.
17

18 It was noted that the TSG meetings are currently scheduled to take place
19 in North America and the SC/OP meetings are scheduled to take place in
20 Europe. Noting that the aim of the endeavor is to encourage participation
21 by the NMT Forum (Now IA450 Association) it was also noted that a
22 workshop is scheduled to take place the day immediately following the
23 SC/OP meetings, at which interested IA-450 parties will be invited.
24

25 **15 Assignments for Next Meeting**

26 **ACTION 2003/10-01**

27 Girish Patel (Nortel Networks) is asked to compile a list of ESN exhaust-related
28 concerns and to offer a proposal for the assignment of these concerns to TR45, the
29 CDG and 3GPP2 respectively.
30

31 **ACTION 2003/10-02**

32 The Secretary is asked to research the possibility of an on-line calendar manager
33 to assist in the coordination of cross-TSG meetings.
34

35 **ACTION 2003/10-03**

36 The SC Chair is to bring to the attention of the Organizational Partners the issue
37 of scheduling meetings as noted in Article 31 of the Working Procedures
38 Document to request guidance on whether the WPD should be modified.
39

40 **ACTION 2003/10-04**

41 The SC Chair is to bring to the attention of the Organizational Partners the issue
42 of the 3GPP2 relationship to ITU-T SG16.
43

44 **ACTION 2003/10-05**

45

1 The SC Chair is to bring to the attention of the Organizational Partners the subject
2 of referencing documents in 3GPP2 specifications and reports.

3
4 **ACTION 2003/10-06**

5 The SC Chair is to urge the Organizational Partners to complete discussions
6 concerning the mechanism for approving SC-level documents.

7
8 **ACTION 2003/10-07**

9 The Chair tasked Clif Barber (KDDI) to draft text summarizing SC OMA-related
10 conclusions with regards to the OMA liaison and transfer of work, and to present
11 the document to the SC reflector for review and approval.

12
13 **ACTION 2003/10-08**

14 Secretary is directed to draft text for inclusion as a statement in the foreword of
15 contribution **SC-20031020-006F** noting that the content is an ongoing working
16 consideration by TSG-X, and does not represent a formal official position by
17 3GPP2. The text is to be circulated to the Steering Committee for review and
18 approval before being remanded to TSG-X for inclusion in the workshop material
19 (contribution **SC-20031020-006F**).

20
21 **ACTION 2003/10-09**

22 Contribution **SC-20031020-014r2** is remanded to all TSGs and to SC participants
23 for consideration, noting that the contribution was submitted as FYI.

24
25 **16 Date of Next Meeting**

26
27 It was noted that the next face-to-face meeting of the Steering Committee is
28 scheduled to take place on February 16 2004 in Seoul, Korea. It was further
29 noted that the meeting notice for this meeting is available on-line at
30 <http://www.3gpp2.org>.

31
32 **17 Adjournment**

33
34 There being no further business, the meeting was adjourned at 9:10am on
35 Tuesday, October 21.